

TCPN #FY04-04: Department of the Navy (DON) eBusiness Operations Office
(eBUSOPSOFF)

PLEASE NOTE: LEVEL 3 APCs - IT IS YOUR RESPONSIBILITY TO GIVE THIS
NOTICE WIDEST DISSEMINATION TO GTCC PROGRAM PARTICIPANTS
WITHIN YOUR HIERARCHY

1. The DON eBusiness Operations Office is conducting a survey of all Travel Card Program APCs as part of an ongoing effort of overall program improvement. In large part, the success of the Travel Card Program at DON depends on the APCs. A few minutes of your time to complete our questionnaire will greatly help us to gain programmatic insight from your perspective.
2. Completion of this questionnaire should take less than 20 minutes of your time. We want to hear from you about the Travel Card Program: some information about who you are, about your APC activities, and lastly, your views about various areas of the Travel Card Program. Your opinions are valuable to us.
3. To participate, simply click on the Travel Card APC Questionnaire link below, and complete the questionnaire. All responses will be confidential, and will be reported only on an aggregate basis.
4. In order to meet our survey deadline, we request that you disseminate this e-mail to APCs within your hierarchy by 22 December and complete the questionnaire by January 23rd. Your assistance and participation are greatly appreciated.

[Travel Card APC Questionnaire](#)

You can also access this questionnaire on our website
www.don-ebusiness.navsup.navy.mil in "What's New".

5. Please don't hesitate to contact our office if you require assistance with the DON Travel Card Program. Questions regarding this TCPN may be directed to Travel_Card@navsup.navy.mil or by fax (717) 605-9362.