

**PCPN# FY04-07 October 24, 2003 Update to OGE450 - Confidential Financial Disclosure Report**

Please send any questions/comments to [purchase\\_card@navsup.navy.mil](mailto:purchase_card@navsup.navy.mil)

Note: Level 3 APCs - IT IS YOUR RESPONSIBILITY TO GIVE THIS NOTICE WIDEST DISSEMINATION TO PROGRAM PARTICIPANTS TO INCLUDE APCs, AOs, AND CHs IN YOUR HIERARCHY.

The following is an update to DON EBUSOPSOFFINST 4200.1A with regards to the OGE450-Confidential Financial Disclosure Report: EBUSOPSOFFINST 4200.1A, Chapter 3, paragraph 9c, page 26 will be changed to:

"The annual ethics training requirements for all Government employees is found in the Joint Ethics Regulation (JER), DOD 5500.7-R, as well as 5 CFR 2638.705. Cardholders who make purchases in excess of \$100,000 per fiscal year must complete Form OGE 450 and, therefore, are required to take local annual ethics training. AOs who certify in excess of \$100,000 of purchases per fiscal year must also complete Form OGE 450 and take local annual ethics training. Cardholders and AOs who do not exceed these respective \$100,000 per fiscal year thresholds may still be required to complete Form OGE 450 and take local annual ethics training if required by their supervisor when, in the supervisor's judgment, the cardholder or AO otherwise has duties involving the exercise of significant independent judgment over matters that will have a substantial impact on the integrity of DON operations or relationships with non-Federal entities, or to avoid actual or apparent conflicts of interest. All ethics questions, including those pertaining to training, should be directed to the Department of the Navy Office of General Counsel."

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