

PCPN# FY04-02 October 9, 2003 Purchase Card Desk Guides, Appendix K Update - Acquisition Policy on Facilitating Vendor Shipments in the DoD Organic Distribution System

Note: Level 3 APCs - IT IS YOUR RESPONSIBILITY TO GIVE THIS NOTICE WIDEST DISSEMINATION TO PROGRAM PARTICIPANTS TO INCLUDE: APCs, AOs, and CHs IN YOUR HIERARCHY.

A recently signed memorandum that addresses the flow of materiel outside the continental United States indicates that the preferred door-to-door commercial transportation delivery method may not be possible. Under such situations, vendor shipments enter the DoD organic distribution system. To avoid “frustrated” deliveries, vendor shipments must comply with the business rules listed on the attached document “Acquisition Policy on Facilitating Vendor Shipments in the DoD Organic Distribution System”.

Appendix K of the DON eBusiness Purchase Card Desk Guides, which deals with transportation considerations, will be updated accordingly and released at a future date.

Please send any questions/comments to DONEBusTraining@navy.mil.