

PCPN# FY03-61 - Purchase Card Program - 2% Delinquency Standard – Reporting Requirement - September 2003

Please send any questions/comments to purchase_card@navsup.navy.mil

Note: Level 3 APCs - IT IS YOUR RESPONSIBILITY TO GIVE THIS NOTICE WIDEST DISSEMINATION TO PROGRAM PARTICIPANTS TO INCLUDE APCs, AOs AND CHs IN YOUR HIERARCHY.

Senior leadership has declared the defacto standard at 2% for 30+ days delinquent. The monthly listing of delinquency rates is posted to our website at www.don-ebusiness.navsup.navy.mil.

If your command's delinquency rate is over 2% for 30+ days, the level 3 APC is expected to respond to the DON eBusiness Operations Office with respect to the following questions (attached word document). This document is also posted on our website.

The following commands are below the 2% delinquency standard:

CLF, MSC, NAVSEA, UNSECNAV, CNRF, NAVFAC, NAVEUR, HQMC, BUPERS, NETC, CNR, DIRSSP, SPAWAR, NAVMETOC, FSA, CPF, SECGRP

The following commands are above the 2% delinquency standard. These commands are required to complete the attached questionnaire to help us in assessing the areas of concern. Completed forms are due back by the 15th of the following month. This is SEPTEMBER 2003 closing data - forms are due back by October 15, 2003. As a reminder - only one form should be sent back to our office.

NAVSUP	10.23%
NAVAIR	3.98%
ONI	3.58%
NSMA	3.32%
BUMED	2.45%

The following command(s) has not yet reported for August 2003 delinquency:

1) BUMED

You may contact the DON EBUSOPSOFF at telephone (717) 605-9394, DSN 430-9394, email purchase_card@navsup.navy.mil. EBUSOPSOFF fax number is (717) 605-9362, DSN 430-9362. Additional program information for the DON EBUSOPSOFF can be found at www.don-ebusiness.navsup.navy.mil.

(See attached file: Purchase Card Response Format.dot)

Helpdesk
DON eBusiness Operations Office
Card Management
5450 Carlisle Pike; P.O. Box 2050
Mechanicsburg, PA 17055
Fax: (717) 605-9362
Email: purchase_card@navsup.navy.mil