

HOW TO USE THE VOYAGER CARD

You may use your Voyager card at participating retail locations. Some companies are not yet accepting the card electronically at all locations. These locations should accept the card manually until their electronic systems have been reprogrammed.

- 1 If the gas station has card readers located at the pump, you may use your Voyager card at the pump. If there are no pump card readers, see the attendant inside to process your transaction.
- 2 Swipe your card at the pump card reader. If the pump card reader will not accept the card, take the card inside to the attendant and have him/her attempt to process the transaction electronically on the inside equipment. If the attendant questions the card, show him/her this brochure and ask him/her to follow the station attendant's instructions.
- 3 If the pump terminal requires you to choose either "Credit" or "Debit", press the "**Credit**" key.
- 4 If require, the terminal may prompt for an **ID** or **PIN** number. Enter your assigned number and press "Enter."



- 5 If required, the terminal may prompt to enter the **ODOMETER** reading. Enter your odometer as a whole number. **DO NOT** enter tenths of miles.
- 6 All terminals are different and may require the information to be entered in a different order. Simply follow the instructions on the terminal to process your transaction.
- 7 If the card cannot be read on any of the equipment, notify Voyager at the number shown on the back of your Voyager card or in this brochure. Voyager will notify the oil company of a problem at one of its locations. The company often is not aware that there is problem.
- 8 If the sale is processed manually, write **ID** number and **ODOMETER** reading on the ticket. If your card cannot be read at any location, it is likely that the magnetic strip is damaged. If this occurs, notify your fleet manager to get a replacement card.
- 9 If attendant has questions, present the Voyager Retail Instructions or provide them with the 800 number on the back of the card for assistance in processing the transaction.

KEY VOYAGER TELEPHONE NUMBERS

Client Services	800-785-1735
Fax	800-987-6592
Roadside Assistance	888-659-4524
E-mail	voyager@voyagerfleet.com
Website	www.voyagerfleet.com

NOT SHOWN TO SCALE